

## International (NON-EU) Applicants



## Application Guidelines

## STEP

## 1

**Make sure your school-leaving qualifications are officially recognised in Luxembourg.**

To qualify for this programme, you will need a **school leaving certificate** awarded or declared equivalent by the Luxembourg Ministry of Education.

**Diploma Recognition.** As a Non-EU applicant, you will need to apply for a diploma recognition from the Luxembourgish Ministry of Education for your school leaving certificate. If there are bilateral agreements between the country in which you obtained your qualifications and Luxembourg, this procedure can be quite fast. However, this is not always the case. Make sure you factor in enough time for the procedure.



## STEP

## 2

**Make sure your level of English meets our programme requirements.**

To qualify for this programme, you will need verified language skills in English equivalent to the CEFR Level C1. You must be able to prove that you can read and write English at C1 level, as you will be in competition with other qualified applicants. The certificates listed below will help your application.

- **IELTS** – Score 7 (Band 7 = ‘good user’)
- **CPE** (Certificate of Proficiency in English), Level C2
- **CAE** (Certificate in Advanced English), Level C1
- **TOEFL Internet-based Test:** Minimal Total Score = 95/120 (C1 or above) and the corresponding minimum in each skills category (reading: 24, listening: 22, speaking: 25, writing: 24).



## STEP

## 3

**Make sure you will be able to cope with our trilingual curriculum!**

Because the common curriculum of our programme (60 ECTS) is trilingual, you will need:

1. verified language skills (**B2**) in a **second language** (German or French);
2. an **A2** level in a **third language** (German or French) is highly recommended.

**NOTE:** We will consider strong applications that do not fully meet the programme language requirements, as we have a limited number of places for bilingual students (E/F; E/D) who are willing to acquire a third language during their studies. Please contact us if you have questions about this.

- Find out more about the Common Curriculum in European Cultures: <http://bce.uni.lu>



## STEP

## 4

**Write a strong Admissions Essay!**

The Admissions Essay is central to the admissions process. It is your chance to tell us why you want to enrol in our programme and it will help us to assess whether it is suitable for you. This should also help you decide whether you want to study English Literature and Linguistics in combination with European Cultures, and why.

**Make sure you read the instructions carefully and address all the questions as requested!**

- Instructions: <http://bce.english.uni.lu/> (APPLY Section)



## STEP

## 5

**Prepare the documents for your application file.**

The following six documents must be included in your application (some may be submitted at a later stage)

1. your CV
2. an academic reference from a teacher who knows you and your work well
3. your Admissions Essay
4. a copy of the diploma or the certificate of achievement (with apostille or double legalisation) AND a certified translation if they are written in a language other than French, German or English
5. a copy of all the transcripts obtained for the diploma (with apostille or double legalisation) AND a certified translation if they are written in a language other than French, German or English
6. any language qualifications you have obtained in English, French, and/or German
7. information about the grading system used at your school



## STEP

# 6

### ONLINE APPLICATION – PHASE 1: Start your application in the online system

To start your application, please follow the instructions provided on the University website: [https://www.en.uni.lu/etudiants/demandes\\_d\\_admission\\_reinscriptions?1](https://www.en.uni.lu/etudiants/demandes_d_admission_reinscriptions?1). The earlier you start and complete your application, the earlier you will receive an answer.

Once you have completed the first phase of your online application, you will obtain a temporary Student ID Number as well as a list of required documents and next steps. Please include your full name and Student ID Number in all your communication with the University from this point onward.



## STEP

# 7

### ONLINE APPLICATION – PHASE 2: Submit your documents and finalise your application

Once you have completed Phase 1 of your application, you can get started on Phase 2: submitting the required documents.

#### Application Deadlines

**International applications take place earlier than national and EU applications**, generally about 9 months prior to the start of the programme you are applying for.

- **Online Application:** 01.02.2022-30.04.2022. **File submission deadline:** 07.05.2022
- **Submission of the AST application to the Ministry of Foreign and European Affairs:** before 1<sup>st</sup> of July 2022

**NOTE:** This early deadline is the direct consequence of external administrative procedures such as diploma recognition and immigration procedures. The University has had to adapt its international application timeline to these procedures to allow successful applicants to start their studies under the best possible conditions. Once you receive the official acceptance letter from the University, you can start the immigration procedures.

**COVID-19:** In the current situation, amendments to these requirements, procedures, and deadlines can be made. Please contact our Admissions Team if you have trouble obtaining any of the documents above: [admission.bce@uni.lu](mailto:admission.bce@uni.lu)



## Useful Links

### General Application Procedures and Requirements

- Bachelor en Cultures Européennes – English Studies: <http://bce.english.uni.lu/>
- University of Luxembourg – General Application Page for Non-EU Applicants: [http://www.en.uni.lu/students/application\\_re\\_registration/bachelor\\_non\\_eu\\_semestre\\_1\\_country\\_where\\_you\\_held\\_your\\_secondary\\_school\\_leaving\\_certificate](http://www.en.uni.lu/students/application_re_registration/bachelor_non_eu_semestre_1_country_where_you_held_your_secondary_school_leaving_certificate)
- Common European Framework of Reference for Languages (CEFR): <http://www.examenglish.com/CEFR/cefr.php>
- Cambridge certificates and a variety of other language tests can be taken at the *Institut National des Langues*: <http://www.insl.lu/>

### International Applicants

- Diploma Recognition (University of Luxembourg): [http://www.en.uni.lu/students/useful\\_information\\_from\\_a\\_to\\_z/diploma\\_recognition](http://www.en.uni.lu/students/useful_information_from_a_to_z/diploma_recognition)
- Diploma Recognition Procedure (in French): <http://www.guichet.public.lu/citoyens/fr/enseignement-formation/enseignement-postprimaire/jeune-reccemment-arrive-pays/reconnaissance-etudes/reconnaissance-bac-maturite/index.html>
- Authorisation to Stay and Residence Permit (University of Luxembourg): [http://www.en.uni.lu/students/application\\_re\\_registration/authorisation\\_to\\_stay\\_and\\_residence\\_permit](http://www.en.uni.lu/students/application_re_registration/authorisation_to_stay_and_residence_permit)
- Conditions of residence for students from third countries (Ministry of Foreign Affairs): <http://www.guichet.public.lu/entreprises/en/ressources-humaines/recrutement/ressortissant-pays-tiers/etudiant/index.html>

## Contacts

For questions about **programme-specific requirements**, such as language requirements and required qualifications, please contact: [admission.bce@uni.lu](mailto:admission.bce@uni.lu).

For all other questions concerning **administrative procedures**, please contact the University of Luxembourg Admissions Office: Email: [seve.admission@uni.lu](mailto:seve.admission@uni.lu).

**Please note: these guidelines apply to the Bachelor en Cultures Européennes: English Studies only. We cannot provide information about other programmes.**

If you wish to study law, economics, science, or any other field, and have questions about these programmes, please address your questions to the respective course directors and their offices directly. All available programmes and their language requirements can be found on the University website, both for Bachelor programmes (<http://www.en.uni.lu/studies/bachelors>) and Master programmes (<http://www.en.uni.lu/studies/masters>).