Welcome

I am very pleased to welcome you to the Master in European Governance programme of the Faculty of Language and Literature, Humanities, Arts and Education of the University of Luxembourg. This Master’s degree forms part of a broad range of teaching, research and public outreach activities at the University concerned with the contemporary processes of European integration, befitting an institution located in one of the main institutional seats of the European Union. I hope that you will be able to take full advantage of the many opportunities offered by the programme, as well as profiting from the experience of studying in an exceptionally international and multilingual environment.

You also have the opportunity to participate in the development of the programme – and, indeed, and of an institution still in its formative years. This will, undoubtedly, pose its share of difficulties at times. Yet, at the same time, you will be distinctively able to shape both your own programme of study and that of your successors. Your input and your queries will always be welcome as we develop the programme together.

With all best wishes for an enriching and successful year,

Prof. Robert Harmsen
Programme Director
# Table of Contents

- **Welcome**………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………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- Tuesday: 2-4 pm
- Wednesday: closed
- Thursday: 2-4 pm
- Friday: 2-4 pm

For other times, please request an appointment by e-mail. Written assignments, if required, may be left at the reception desk of the Maison des Sciences Humaines.

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Website:
http://meg.uni.lu

Timetable:
The regularly updated timetable for the Master’s programme may be found at:
https://inscription.uni.lu/Inscritions/Student/GuichetEtudiant

Moodle:
The Moodle platform used for coursework may be accessed at:
https://moodle.uni.lu/login/index.php
For any technical issues, please contact Mr. Shahed Parnian: shahed.parnian@uni.lu
## Teaching Staff 2019-20

Teaching staff of the University of Luxembourg

<table>
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External course convenors

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Sergiu VINTILA
Policy Advisor
European Parliament
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The Master in European Governance

Taught in the heart of one of the principal institutional centres of the European Union, the University of Luxembourg’s Master in European Governance distinctively combines:

- a strong core of teaching on European Politics and Policy
- a broader interdisciplinary curriculum on European integration
- a series of practitioner-led seminars providing unique insight into the processes of European decision-making.

The University of Luxembourg is internationally recognised as a leading centre for the study of European integration, European Union governance and European politics more generally. The University of Luxembourg is a member of the prestigious Europaeum network and hosts a Jean Monnet Centre of Excellence.

Learning Objectives

The principal objective of the Master in European Governance is to educate experts in European public policy, providing an advanced-level training in Political Science complemented by a wider interdisciplinarity. The programme permits students:

- To acquire an advanced-level knowledge of the functioning of the institutional system of the European Union, as well as of a wider range of European public policies (particularly in the areas of economic, social and environmental policy).
- To benefit from a solid disciplinary grounding in Political Science complemented by an awareness of interdisciplinary research methods.
- To develop transferable skills (data analysis; report-writing; oral presentation, etc.).
- To familiarise themselves with the working methods of the European institutions and/or of private sector firms (including internship possibilities).
- To profit from the experience of an English-language programme with French-language options, situated within a wider multilingual context.
Degree Regulations and Policies

All study programmes at the University of Luxembourg are governed by the University Law and the Règlement des études, which may be consulted at: https://wwwfr.uni.lu/universite/documents_officiels

In addition to the general University regulations, your attention is also drawn to the specific provisions below which apply in the case of the Master in European Governance.

Attendance
Given its seminar-based format, attendance is an integral part of the Master’s programme. We expect all students to attend every class, coming to class having completed the background reading and prepared to participate actively in discussions.

While we understand that occasional absences may be unavoidable, please note that courses will not be credited in the event that you attend less than 70% of classroom sessions for a particular course (normally, attendance at fewer than 10 of the 14 sessions for a weekly course). General resit/resubmission rules as below would then apply (depending on whether any absence was formally notified and excused or unexcused).

Please let individual course convenors know of any absences in advance and do please contact the programme director as soon as possible in the event of any serious, unforeseen circumstances.

Programme Languages
English is used as the primary language of instruction in the programme. All compulsory courses will be available in English. A range of optional courses will be available such that students may complete a full 120 ECTS programme on the basis of English-language instruction.

French is the second language of the programme. A range of optional courses will be available in French.

The tutorat and dissertation/internship requirements may be completed in either English or French.

In their coursework, students will normally be permitted to submit written assignments and provide written examination answers in either English or French. Individual course convenors may derogate from this rule, but must do so by way of a written statement in the relevant course syllabus.

Course convenors should ensure that language usage in class discussions and presentations facilitates the full participation of all members of the class in terms consistent with the language requirements of the degree.

Resits/Resubmissions (Rattrapage)
For students who have failed an individual course (whether or not compensated by the overall module result), they will be allowed to resubmit or resit the failed component(s) to the extent possible in the immediately succeeding semester without retaking the course as a whole. This would typically allow the resubmission of a failed essay (on a new/different topic) or the resitting of a failed exam (in the normal exam period), but generally would not/could not extend to components such as a participation or a presentation grade. This provision does not apply in the
case of an unexcused absence. If applicable and you wish to avail yourself of this opportunity, you should contact the course convenor as soon as possible (within the 21 day period below) to make the necessary arrangements.

In all other cases, students must retake the relevant course in its entirety.

Please note that grades become definitive 21 days after their publication if no action is taken on your part. If you wish to resit/resubmit in an individual course, you must notify the programme secretariat of your intention to do so within this period.

Please also be aware that, in the event of two or more attempts at a given course, it is always the most recent result that will appear on your academic transcript and be counted towards the overall degree result.
Timetable
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<td>Regionalisms in World Politics</td>
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<td>11h30 - 13h</td>
<td>International Political Economy</td>
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<td>David Howarth</td>
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<td>14h - 15h30</td>
<td>Approaches to European Integration</td>
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# Master in European Governance
## Semestre 3 2019/20

### PROVISIONAL TIMETABLE
Updated 09/09/2019 17:09

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| 09h45 - 11h15 | Démocratie et Parlementarisme  
Philippe Porlier | | the European Union and Finance  
David Howarth | | |
| 11h30 - 13h | Public Policy Analysis  
Robert Harmsen | International Development, Sustainability and Policy Coherence  
Harlan Koff | | |
| 14h - 15h30 | Environmental Policy in the European Union  
Anna-Lena Högenauer | Tutorat | | |
| 15h45 - 17h15 (17h30) | | | | |

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<td>S38</td>
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| S39 | 26-27 septembre | * European Union in World Affairs  
Sergiu Vintila | * The challenges of global and European energy policy  
Guy Lentz |
| S40 | 03-04 octobre | * European Union in World Affairs  
Sergiu Vintila | * The challenges of global and European energy policy  
Guy Lentz |
| S41 | 10-11 octobre | * European Union in World Affairs  
Sergiu Vintila | * The challenges of global and European energy policy  
Guy Lentz |
| S42 | 17-18 octobre | * European Union in World Affairs  
Sergiu Vintila | * The challenges of global and European energy policy  
Guy Lentz |
| S43 | 24-25 octobre | * European Union in World Affairs  
Sergiu Vintila | * The challenges of global and European energy policy  
Guy Lentz |
| S44 | 31-01 novembre | | |
| S45 | 07-08 novembre | * European Union in World Affairs  
Sergiu Vintila | * The challenges of global and European energy policy  
Guy Lentz |
| S46 | 14-15 novembre | * European Union in World Affairs  
Sergiu Vintila | * The challenges of global and European energy policy  
Guy Lentz |
| S47 | 21-22 novembre | * European Union in World Affairs  
Sergiu Vintila | * The challenges of global and European energy policy  
Guy Lentz |
| S48 | 28-29 novembre | * European Union in World Affairs  
Sergiu Vintila | * The challenges of global and European energy policy  
Guy Lentz |
| S49 | 05-06 décembre | * European Union in World Affairs  
Sergiu Vintila | * The challenges of global and European energy policy  
Guy Lentz |
| S50 | 13-14 décembre | * European Union in World Affairs  
Sergiu Vintila | * The challenges of global and European energy policy  
Guy Lentz |
| S51 | 19-20 décembre | * European Union in World Affairs  
Sergiu Vintila | * The challenges of global and European energy policy  
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Programme structure
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<tr>
<th>Module 1</th>
<th>Approaches to European Integration</th>
<th>Research Techniques in Political Science</th>
<th>The EU Political System</th>
<th>International Political Economy</th>
<th>Actualité Diplomatique</th>
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<th>Multi-level governance in Europe</th>
<th>EU Law</th>
<th>International Relations</th>
<th>Development in Practice</th>
<th>Transatlantic Relations</th>
<th>Innovations Démocratiques</th>
<th>Europe and Global Economic Diplomacy</th>
<th>International and European Human Rights Regimes</th>
<th>The EU and the Middle East Peace Process</th>
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<th>Module 5</th>
<th>Stage/Mémoire</th>
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Mobility, internships and dissertations
Mobility

General Conditions

All requests to spend a semester abroad must be made in writing to the Programme Director, including both a brief (one page) letter of motivation and a provisional listing of the courses which you envisage taking (based on the partner institution web site). The letter should clearly set out how the proposed semester fits into your overall programme of study and indicate what specific benefits you expect to derive from this semester abroad (such as access to courses or specialisations not available here). If you wish to apply for a place at more than one institution, a separate (specific) letter and proposed programme of courses must be submitted for each institution. Where necessary, you should also provide evidence of the requisite linguistic competence.

Participation in an exchange semester is conditional upon overall satisfactory academic performance. Students will normally be expected to have validated at least 20 ECTS in their first semester and 50 ECTS in their first year (including compensation and resits/resubmissions) to be eligible to undertake a semester abroad.

Where the number of applications exceeds the number of places available at a particular institution, a selection will be made on the basis of academic performance in the programme to date and the documents submitted (letter of motivation and preliminary course programme).

After receiving approval from the Programme Director, you should then contact the SEVE in order to make formal arrangements for your departure. Further details may be found at: http://www.uni.lu/students/mobility/outgoing_students/erasmus_studies

You will be required to sign a learning contract setting out an agreed programme of study totalling the equivalent of 20 ECTS. In addition to your courses at a partner institution, you will also be required to complete an assignment in lieu of the compulsory Public Policy Analysis course (5 ECTS) and the internship or dissertation ‘pre-project’ undertaken in the Tutorat (5 ECTS). Please note that while the courses completed at the partner institution count towards the 120 ECTS required for the degree, the grades received do not count towards your final average (your mobility transcript will be included in the diploma supplement). The Public Policy Analysis and Tutorat assignments will be graded and count towards your overall average.

Current Exchange Agreements

At present, the Master in European Governance has active links to four other programmes by way of Erasmus (and associated) agreements. These are:

Università degli studi di Bologna
http://corsi.unibo.it/2Cycle/InternationalRelations/Pages/default.aspx

Università degli Studi di Firenze
http://www.rise.unifi.it/changelang-eng.html

Université de Genève
http://www.unige.ch/ieug/etudes/master.html

Università degli studi di Trento
Possibilities also exist to undertake an exchange outside of Europe through the University’s ‘Global Exchange Programme’. Please see the web site for details: http://wwwen.uni.lu/international/mobility/global_exchange_programme

‘Free movers’

It is possible to make your own arrangements to spend a semester at another institution. If you wish to take this option, you must make all necessary arrangements yourself and assume responsibility for all associated fees and costs. You should speak to the Programme Director at the earliest possible opportunity in order to discuss whether your choice(s) would be acceptable within the overall framework of the degree course. In general, the envisaged programme of study must be of a comparable standard to that offered here and provide you with distinctive benefits or opportunities. The ‘free mover’ option is subject to the general conditions set out above, and also requires (as for exchange places) the conclusion of a learning agreement and the maintenance of a UL registration (fees are not charged for the outbound term).
Dissertation and Internship

The Tutorat

The tutorat provides a preparatory forum for your dissertation or internship. In the context of the tutorat, you will principally be working with your supervisor in order to delineate an appropriate research topic or professional project. To this end, you will be required to produce a substantial literature review in your chosen area, as well as presenting an initial research design (in the case of the dissertation) or a professional project (in the case of the internship). The research design should clearly set out a research question/hypothesis, as well as a plan of work outlining how you propose to answer this question/test this hypothesis. The professional project should clearly set out your objectives in terms of the skills/experience which you seek to acquire through your intended placement, as well as giving an initial indication of your projected tasks during the placement and the manner in which they will allow you to achieve these goals.

In addition to regular meetings with your supervisor there will also be a limited number of group sessions for all students not on an exchange semester. These will consist of orientation and guidance sessions at the beginning of the semester, as well as a session later on in the semester at which all members of the group will present interim progress reports.

Students participating in an Erasmus exchange in their third semester should arrange an appropriate timetable with their supervisor for the completion of the required written work.

The Dissertation

The dissertation is intended to provide you with an initial, structured experience of advanced academic research. As such, it must be structured around a clearly defined central argument or hypothesis which derives from an identifiable body of scholarly literature. This argument or hypothesis should address a question or problem of European or international governance consistent with the broad themes explored in the taught programme. Your supervisor will provide you with guidance as to the appropriateness of specific topics. As a general guide, however, suitable topics will generally fall within one of the following broad research axes: Democracy, Parliamentary Studies and EU Decision-making Processes; Development, Regions, Rights and Resources; European and International Public Policy; and European and International Political Economy.

Your dissertation must normally include a significant component of ‘original’ research. Examples of this include (but are not limited to): documentary research (involving archives, case law, legislative texts, etc.); interviews; participant observation; and the use and/or collection of other forms of original data. Your supervisor will assist you in developing your own research design in a manner that incorporates an appropriate element of primary research.

The final dissertation should normally not exceed 20,000 words in length, exclusive of bibliography and any annexes.

The dissertation will be evaluated by both your supervisor and a second member of academic staff. You must also present your work in a public oral defense, which will include a question and answer session with your two examiners. The evaluation of your written work constitutes 80% of your final grade; the oral defense is worth 20% of your final grade.

The final dissertation must be submitted in three copies no later than 15 June in order to allow for completion of the degree in two years. Work submitted after the deadline will not be examined until the first semester of the following academic year.
The Internship

The internship is intended to provide you with a structured professional experience applying the skills and knowledge which you have developed during the taught programme. While the programme may periodically be able to offer a limited number of internship positions on a competitive basis by way of specific institutional arrangements, we are not able to guarantee that the number of such positions in any given year will correspond to student demand. **Please be advised that you are ultimately responsible for securing your own internship position if you choose to pursue this option.**

All internships must be substantially related to the broad areas of European and international governance as covered in the taught programme. This encompasses appropriate placements in both the public and private sectors. Examples of possible internship opportunities include (but are not limited to): the European institutions; national and regional governmental and parliamentary institutions; NGOs; lobbying and consultancy firms; and the European (policy analysis) divisions of larger firms. All internship placements are subject to the approval of the Programme Director and to the conclusion of a standard University of Luxembourg agreement.

The internship may be assessed in two ways:

1). *By dissertation*
You may choose to do a dissertation on the basis of your internship experience. In this case, the guidelines for the dissertation (as above) apply as regards the preparation and examination of your written work. **Please also note that, in this case, your dissertation topic must be directly related to your internship** (e.g. an internship at the European Court of Auditors, during which you complete a dissertation on an aspect of performance audit).

2). *By dossier*
Alternatively, in the case of full-time placements of at least three months’ duration, you may choose to be assessed by way of an internship dossier. This consists of the elements detailed below:

**Learning Journal (20%)**
- Three interim progress reports of 500-750 words to be submitted to your academic supervisor at agreed dates.

**Internship Report (20%)**
- A final report of 12-15 double-spaced pages in which you summarise your principal activities during the course of the internship and critically reflect on the professional skills and experience which you have acquired.

**Research Report (40%)**
- A report which addresses a particular research question or policy problem in relation to your professional experience. This will often take the form of a policy briefing/analysis document in connection with an area in which you have been involved or of a critical report of findings where you have been tasked to undertake original research as part of your placement. In general, the report will have a more applied orientation than the type of research carried out for a dissertation, though the same standards of analytical and methodological rigour apply. **You will agree the exact form and topic of this report with your supervisor in light of the specific characteristics of your placement.**

The research report should not normally exceed 10,000 words in length, exclusive of bibliography and any annexes.
Oral Defense (20%)
- As with the dissertation, you are required to present your dossier for a public discussion. Your overall performance will be graded by both your supervisor and another member of academic staff. Your placement supervisor in your host organisation will also be invited to participate in this discussion session where possible, and will be required to provide a written evaluation of your performance which will form part of the basis of the final grade.

The full dossier must be submitted in three copies no later than 15 June in order to allow for completion of the degree in two years. Work submitted after the deadline will not be examined until the first semester of the following academic year.
Grading system
and guidelines for the
presentation of written work
Grading System

Indicative Grade Descriptors

The University uses a 20-point grading scale, which will be familiar to students with a previous experience of the Belgian, French or Luxembourgish educational systems. For those unfamiliar with the system, the grade descriptors below are intended to provide an unofficial guide.

18-20 Excellent
Demonstrates a thorough and systematic knowledge of course content, together with evidence of extensive outside reading and research. The answer is exceptionally well-argued, demonstrating an outstanding level of critical judgment, originality of thought, and methodological rigour.

16-17.9 Very good
Demonstrates a comprehensive knowledge of course content, together with evidence of significant outside reading and research. The answer is uniformly well-argued, displaying a very good exercise of critical judgment, clear elements of originality, and methodological rigour.

14-15.9 Good
Demonstrates a very good knowledge of course content, together with satisfactory evidence of further reading. The answer is generally well-argued, displaying a good level of critical judgment and some evidence of originality. Methodology is generally sound.

12-13.9 Fair
Demonstrates a good knowledge of course content, though with only limited evidence of further reading. Reasonably well argued, though a largely descriptive or narrative answer which shows only limited critical judgment or analytical development. Methodological application is basically sound, but with minor errors.

10-11.9 Pass
Demonstrates an adequate knowledge of course content, though with limited or no further reading. A largely descriptive or narrative answer which, while factually accurate, does not clearly display an exercise of independent critical judgment. Overall development of the argument is uneven. Methodological application is inconsistent, but without fundamental flaws.

0-9.9 Fail
Significant errors, misunderstandings or omissions as regards course content, with no evidence of further reading. Core arguments are inadequately structured, with no demonstration of independent thought or exercise of critical judgment. No treatment of complex issues. Inadequate referencing and poor use of source materials. Poor methodology.
University of Luxembourg
Master in European Governance

Name

Student number

Course title

Course convenor

PLAGIARISM STATEMENT

“Plagiarism is the use, without adequate acknowledgement, of the intellectual work of another person in work submitted for assessment. A student cannot be found to have committed plagiarism where it can be shown that the student has taken all reasonable care to avoid representing the work of others as his own.”

I hereby acknowledge that I have read and understood the above definition of plagiarism. I declare that all material from other sources used in this piece of assessed work, whether directly quoted or paraphrased, has been clearly identified and attributed to the source from which it came by means of a footnote or endnote reference.

SIGNATURE: _______________________________________________________
References

General

It is essential that your essays be properly referenced. The method by which you to do this may, however, vary from subject to subject. In general, the use of footnotes or endnotes is preferable for historical or legal work (as they better accommodate the citation of archival or jurisprudential material), while ‘Harvard style’ in-text citation is more common in many (of the other) social sciences. Whichever method of citation you choose (or which you may be required to use in a particular course), you must apply it consistently and thoroughly throughout your work. Failure to do so may constitute plagiarism, which will be treated as a serious academic offence.

Accepted means of referencing are detailed below.

The ‘Harvard Style’ (In-text Citation)

This method of referencing is based on short-form citations contained within the text itself. Footnotes or endnotes are used only for making substantive points supplementary to the main text, and NOT for the routine provision of references.

A) In the Text:

a) If the author’s name is mentioned, follow it with the year of publication (and, where appropriate, page number) in brackets: As Duncan (1959: 61) makes clear....

b) If the author’s name is not in the text, add that to the year and pagination in following brackets: As recent research (Duncan 1959: 61) makes clear...

c) Where there are four or more authors, give the first surname and then use the *et al.* form, but all authors’ names should be given in the corresponding bibliographical entry.

d) Separate a series of references with semi-colons and enclose them in one pair of brackets: (Cohen 1963; Duncan 1959: 61; Roach 1978: 5-15).

e) Where the same author has two or more works of the same date, so that textual references could not be identified in the bibliography, use alphabetical designations to distinguish between them in both the text and bibliography: (Filbert 1983a; Filbert 1983b).

f) All tables which appear in the text and which are not original must show the source or sources. If you are presenting the data in your own form different from the original, you should prefix the citation with an appropriate indication, eg. Compiled from Duncan (1959: 61).

B) In the Bibliography:

All material should appear in alphabetical order, by authors’ names as follows:

a) If the material is a book, cite the author, date of publication in brackets, full title, and location and name of publisher:

b) If the material is a journal article, cite author, date, title of article, name of journal, volume number, volume part number (in brackets) and the numbers of the first and last pages:


c) If the material is from an edited collection:


d) If there is more than one author, cite as follows:


e) Government and official publications should be referenced in the normal way, although there is often a problem in identifying the equivalent of ‘the author’. The author may be a government department, a semi-autonomous body, or a commission of enquiry under a named individual. The entry should be identified by its appropriate author.


f) References to web sites should clearly identify the document being cited, as well as including full details of the URL and indicating when the site was last accessed.


**Referencing using Footnotes/Endnotes**

In this method of citation, the first footnote or endnote citation to a particular publication provides the full details of that publication, after which a shorter form citation is used. Please note that, when using footnotes or endnotes, you are still required to provide a separate bibliography of all material cited/consulted.
A) In the text

a) Books

One author
First citation

Thereafter

Two authors
First citation

Thereafter

Three or more authors
First citation

Thereafter

Edited Books
Please note that this applies only if you are referring to the book as a whole. If referring to individual chapters, then the reference should be made to the chapter author as at b). below.

First citation

Thereafter

b) Book Contributions

First citation

Thereafter

c) Journal Articles

First citation

Thereafter
d) Newspaper Articles

First citation

Thereafter
2. Carnegy and Fossli, ‘Defiant Norwegians', p. 3.

Daily newspapers and periodicals may also be identified by date alone, particularly if being used only to establish a narrative of events rather than with reference to specific editorial content:
1. Financial Times, 26 May 1995, p. 3. (reproduced as such thereafter).

e) Government Documents
You should follow the conventional method of citation for the type of official publication used (usually indicated on the document itself, taking care that the first reference to the document clearly identifies its source).

For example

Thereafter

f) Legal Cases
You should follow a conventional method of legal citation, further specifying the jurisdiction (Court of Justice of the European Union, European Court of Human Rights, etc.) if this is not clear from the context.

For example

Thereafter

Alternatively
1. Żdanoka v. Latvia, judgment of 16 March 2006 on application no. 58278/00.

Thereafter
2. Żdanoka, at para. 135.

g) Archives
References to archives should include the name and location of the collection, as well as the file where the document can be found.

For example
1. Pflimlin to Monnet, 30 May 1950, AMG 26/2/21, Fondation Jean Monnet pour l'Europe, Lausanne.

Thereafter
2. Pflimlin to Monnet, 30 May 1950, AMG 26/2/21, FJM.

h) Web sites
References to web sites should clearly identify the document being cited, as well as including the
full URL together with an indication of the date on which the site was last accessed.

First citation

Thereafter
CSV, Wahlprogramma 2009.

i) General
It is permissible to use 'Ibid' for a directly succeeding reference to the same source. More complicated structures are, however, best avoided.

B) In the Bibliography:

a) Books
One author

Two authors

Three or more authors

Edited Book

b) Book Chapters

c) Journal Articles

d) Newspaper Articles

e) Government Documents
Official publications should be cited in the main bibliography, using the name of the issuing organisation as the author’s named (unless the authorship of the document is attributed to a named individual).

f) Legal Cases
References to legal cases should be grouped together in a separate section of the bibliography and listed by jurisdiction. Cases may be listed either alphabetically by case title or chronologically by case number or date.

g) Archives
Archives consulted should be noted in a separate list in the bibliography. The reference should include the name and location of the collection used, as well as an indication as to the range of documents consulted (file numbers, years, etc.).

h) Web Sites
Web sites should either be listed in the main bibliography by name of author/organisation or may be grouped as a separate list where this allows for a greater ease of consultation (such as, for example, when a series of governmental or political party web sites have been used as a major primary research source). In either case, full details should be provided, including the complete URL and the date of most recent consultation.